Arden Sailing Club

Minutes of Committee Meeting at ASC Clubhouse
Monday 8th April 2018 at 2000

Present : Keith Stevens (KS), Helen Williams (HW), Stephen Trzoska (ST),. Steve Ryder (SR), Ralph Evans (RE), Tricia Wood (TW), Niall Campbell (NC), Ken Pinfield (KP), Julian Smith (JS)

Absent : Kevin Powell (KP),

Minutes of last meeting : Proposed – KS, Seconded – RE,

Matters Arising from previous meeting :

- Nil

Correspondence :

- Business rates notice, Nil to be paid
- Comet open meeting, all correspondence passed to RE to control event.

Treasurer :

- Current account balance £7,580.10
- Deposit account balance £7,136.73
- Not as much revenue received from the social fund this year compared with previous years, although this is probably just the way of things, it may be prudent to lock away the galley honesty box and only have it out when sailing at weekends.

Risk Assessment :

- Spread sheet Kept updated, nothing to report this month. A number of new actions to be dealt with in the month of April.

Social Programme :

- Decided to defer social programme until better weather arrives, HW will assume social secretary unless someone else will make the commitment. Suggest purchase of gas BBQ for organised use on free sailing weekends and Wednesday evenings.

Officers' Reports

Commodore (NC) :

- Nil

Boatswain (JS):

- Damage to landing stage in recent site flooding, In hand for repair
- Start made in the Green garage to sort out and for Scrap metal to be taken away, outboard motor to be made operational and sold. Space to be made to store inflatable boat and engine.
- Starting hut roof leaking, plan established to repair.
- Perform boat audit and Remove unused/dumped boats from boat parking area and sell if possible or remove from the club.

Sailing Secretary (RE):

- Comet open event discussed.
- Location of Emergency mobile telephone is not known, priority to find out where it is and set up for club use when sailing. If cannot be found, purchase and set up another telephone.

Training (ST)

- Update on the course attendance for 2018, we require a freelance instructor due to lack of volunteers in June. Have restricted candidates for training to only 4 persons utilising two boats per course.

Any Other Business :

- Options for site radios discussed and agreed to set up an Ofcom business radio simple licence for £75 over 5 years and acquire two suitable PMR radios with holsters and extension hand microphones for use between OOD and safety boat.
- Whistle communications protocol to be entered in the racing section of the website
- Mast storage in the safety boat garage to be modified
- KS will perform GDPR audit and produce policy for approval by the committee.
- PTBO event discussed and will be held on Wednesday evening on 9th `May, promotional material will be made available at the cub on Sunday 15th April, please distribute leaflets posters etc and help promote the event. Email to be sent out to all club members asking for support.

Meeting closed at 22.00

Date of next meeting 14^{8h} May 2018, at 2000 (ASC Clubhouse).