Committee Meeting minutes | Date of meeting 02/10/18 | Open Points list

Committe members

Helen Williams (HW), Stephen Trzoska (ST),Ralph Evans (RE),Tricia Wood (TW), Ken Pinfield (KP), Steve Ryder (SR), Keith Stevens (KS),Kevin Powell (KP),Niall Campbell (NC), Julian Smith (JS),

PRESENT RWE KS HW JS TW KP

APPOLOGIES NC KP ST SR

	Minutes from meeting 02/07/18 Proposed KS seconded HW (September meeting cancelled)				
1	Correspondance	Action	Resp	target	Complete
1.1	Thank you note received from Will Clarke to club plus box of chocolates.	Club to reply to family with thanks	KS		
1.2	Contacted via wychavon Council concerning possible filming session to advertise activities in the area	Contact to be made with council ref follow up	KS		
		Chocolates to be used as prize for Sept 1 day seeries	KP		
2	Treasurers report				
2.1	Report submitted refer sheet 2	None			
2.2	Electrical certificate still oustanding ref insurance				
3	Risk assessment				
3.1	Fire Extinguishers out of certification				
	Cost of inspection £45 plus cost of items replaced	place order with Gotte Fire services	JS	01/10/18	
3.2	out side table safety concern	Table fixing bolts tightened up. Life extended	JS	N/A	Sept
		replacement tables to be sourced. Consider recycled plastic types	HW	05/01/18	
4	**Social Program**				
4.1	Club presentation dinner for 2018 season	Contact Bishops Caterers to establish dates available January plus cost for event	KS	05/11/18	
4.2	Possible Lay up supper at club house after last Sail	committe to consider options , |Bring and share discuss next time			
4.3	Gas barbeque to be considered for club	Review whats available in Autumn sales	HW	05/11/18	
5	**Boatswain**				
5.1	Ride on mower is out of action again with broken belt. Options repair again or consider changing	Contact Ledbury Garden machinery with a view to getting to the bottom of the problem. Or consider the option of replace.	KS	ASAP	
5.2	Main gas pipe from bottles perished	New connection pipe sourced to be fitted once delivered	JS		
	new cables in place on safety boats.	complete			
	Boat store emergency light replaced.	complete			
5.3	Door Keys to be better identified	replace key fobs	JS	05/11/18	
5.4					
6	**Sailing secretary**				
6.1	Successful running of Comet open	none			
6.1	Request from Commet Ascn. Is Club prepared to offer open event in 2019	Contact Severn to see if we can do a complete week end again. - Seven promoting championship in May so not possible 2019. contact from comet assn 1st sept offered	RWE	05/11/18	
6.3	Sailing Program for 2019	Initial draft with dates for next meeting	RWE	05/11/18	
	Free Sail days limited success				
6.4	Re race day 21/10/18	Set program for day and communicate	RWE/SR	14/10/18	
7	**Training**				
7.1	work commitments in 2019/20 will prevent Steve T from continuing as training principal	Ken pinfield approached as successor. Position accepted	committee		
7.2	Out standing actions from inspection still outstanding	New instructor breifing to be written	RWE	31/11/18	
		GP14 with condemmed rudder to be removed from training fleet	ST	31/11/18	
7.3	Establish smooth hand over	Hand over meeting to be arranged	ST/RWE/KP	31/11/18	
		Inform RYA register new principal	ST/KP	31/11/18	
8	**AOB**				
8.1	T. Wood informed meeting that her personal property left in the safety boat shed had been moved	Noted			
8.2	Assorted lost property is collecting in the changing rooms	Boatswain to review	JS	05/11/18	
8.3	Camera left after Comet open	Owner contacted. Camera has been collected from the filing cabinet where it had been located			complete

Date of next meeting 05/11/18 | Meeting closed 21:45