Committee Meeting minutes | Date of meeting 01/14/19 | Open Points list

Committe members

Helen Williams (HW), ,Ralph Evans (RE),, Ken Pinfield (KP), Steve Ryder (SR), Keith Stevens (KS),Kevin Powell (KP), Julian Smith (JS),

PRESENT RWE HW KP SR KS KP JS

APPOLOGIES

	Minutes from meeting 02/07/18 Proposed KP seconded SR				
1	Correspondance	Action	Resp	target	Complete
1.1	Rates demand recieved full relief given	Pass to Treasurer	SR		done
		form completed and returned 01/05/19			done
1.2	RYA safeguading communication	provide details of club child protection policy	KP		
1.3	Comminucation from Comet assoc tewkesbury to run event on the Saterday prior	Liaise on advertising and catering	RWE	jun	
1.4	Request from Gareth Brookes for help at show	Conflicts with trining reply required	HW	May	
1.5	Request from Dragon Boat section new signage	request proposal for size and content of sign and meeting to discussHW		19/05/19	
		will need to discuss with Mr Revill			
2	Treasurers report				
2.1	electronic submission attached				
	14 renewals received@13/05/19	2nd email to be sent ref renewals outstanding	SR	May	
		update required to mebership card	SR RWE	21/05/19	
2.2	Electrical certificate still oustanding ref insurance	contact to be made with A R Smith if possible	JS		
2.3	Subs renewal paperwork	pass template to steve Ryder	RWE	04/04/19	done
2.4	replacement for stolen Outboard	sourced and received 6Hp tohatsu	SR		done
4	**Social Program**				
4.1	Club presentation dinner for 2018 season	venue Royal Oak Defford. @01/04/19 15 names received event will	HW		
		15 attended a good had by all	HW		
4.2		list of prize winners to be sent to HW	RWE	04/04/19	
4.3		Review whats available in Autumn sales	HW	05/11/18	
5	**Boatswain**				
5.3	Door Keys to be better identified	replace key fobs	JS	22/05/19	
5.4		Fobs replaced keys to be identified	JS	30/04/19	
3	Risk assessment				
3.1	new motor has built in tank	limited fueling to be noted on risk register	JS		
		sheduled actions to be completed	JS	22/05/19	
3.2					
6	**Sailing secretary**				
6.1	Sailing has started	2 boats for round 1 and 2			
6.1		SR to cover OOD 07/04/19			
6.3					
6.4					
7	**Training**				
7.1	2 contacts for training	Details of courses sent out	KP	complete	
7.2		No response to reply @ 13/05/19	KP		
	Qualification of Steve Ryder as Powerboat instructor	Meeting to arrange level 2 assessment outstanding	DH/SR		
7.3		discussion wit G Brookes to accept SR History outstanding	RWE		
8	**AOB**				
8.1	Fuel can and funnel have gone misssing from the fuel store	Returned no funnel			
8.2					
8.3	Push the boat out	date set 22/05/19			
8.4		RWE KS KP JS SR HW around			
		simple refreshments required	HW		
		David Bryden prepared to leaflet drop Pershore			
		Target 7/15 May for activity			
8.5	RYA membership survey for 2019	Decline to take part this year	KS	17/05/19	
8.6	Greater integration of dragon boaters into house keeping	Terry Dacombe nominated as Dragon boat contact			
		Meeting to be arranged to discuss	KS	19/05/19	
8.7	Communication to be improved	Schedule for next meeting	KS		

8.8 change to race times

8.9 dragon boaters requested safety boat cover — Date to be established

8.9.1 Twinning Venture scouts on site — July 5-7th explore scouts from Twinning cleared with landlord

Date of next meeting 03/06/19

Meeting closed 22:10