Committee Meeting minutes
Committe members

Helen Williams (HW), ,Ralph Evans (RE),, Ken Pinfield (KP), Steve Ryder
Yule (DY)

PRESENT RWE HW SR Kpin

APPOLOGIES KP DY

	Minutes from meeting 04/11/19 Proposed KS seconded Kpin
1	**Correspondance**
	email from Tewkesbury Sailing club re date for Wardle Trophy
	04/11/19
1	Rya notification of training conf
1.5	Request from Dragon Boat section new signage
	Banner at wateredge
1.6	RYA training principal cert received
1.8	RYA affiliation receipt
1.9	Avon Navigation subs reminder
1.9	
2	**Treasurers report**
2.1	electronic submission attached
2.2	1 outstanding renewal to come
2.2	Electrical certificate still oustanding ref insurance

2.6	
2.8	corporation tax
2.9	RYA affiliation contacts to be updated
4	**Social Program**
4.4	potential Laying up social pub meal Friday 29th November

5	**Boatswain**
5.5	benches on site
5.7	club boat maint records to be updated with new boats
5.9	
5.1	**Risk assessment**
3.2	risk register updated to rev 35 copy attached
3.2	
6	**Sailing secretary**
6.4	Wardle trophy 2020
6.54	2020 program
7	**Training**
7.2	Qualification of Steve Ryder as Powerboat instructor
7.8	new RYA training marketing rules
7.11	

9 **Club house house keeping**

9.3	
10	**AOB**
10.7	Communication to be improved

10.9 working party dates

10.1 would paddle boarding work for us

10.11 arden members web site

10.12 AGM

10.13 web site

Date of meeting 04/01/2020 Open Points list

· (SR), Keith Stevens (KS),Kevin Powell (KP), Julian Smith (JS), David

No Dragon boaters Reps present (Dragon Boats)

Action	Resp	target
handle under sailing sec		
request proposal for size and content of sign and meeting to discussHW. Contact made with T Dacon next meeting to be arranged KS		19/05/19
banner at waters edge proposed suggestion that idea be brought to October meeting	LT	October
04/11 no proposal at the present. To be based on individula acivities on hold for present		
will need to discuss with Mr Revill		
put on wall		
form to be declared as previous years	SR	
contact to be made with A R Smith if possible	JS	
Contact to be made with alternative contact	RWE	July
Ks to approach local electrician ref advert in PinPoint 04/11 quote received £498+vat order to be placed 06/01/20 order placed remedial works to be completed. 8th Jan. Certyificate to be issued	Kpin	
completed online		
Form downloaded to be filled in in hard copy. Think it is a miss match between local and national level	HW	
HW to prepare flyer Sr to enquire for table for 12		
06/01/20. 10 people attended. Good time had by all		

Julian to build 041019 sr to complete	JS	01/08/19
	JS	
04/11 risk of flooding added	JS	

propose june 6th and 7th

potential trainng 20/21 June 18/19 July
prepare list for november start mid march06+/01/20 add in OOD
names carry on from last year. Ood only RWE

Meeting to arrange level 2 assessment outstanding	DH/SR	
discussion wit G Brookes to accept SR History outstanding		
071019 SR now level 2 qualified. Potential to qualify as instructor march 2020		
to be incorporated in promotional material for next year	KS	

Schedule for November meeting	KS	

prepare for next meeting RWE
19/1 02/02,16/02,01/03. 06/11/20 update e mail required.
?

now back in action

Set for Sunday !st March 10:am inform dragon boaters . Minutes
Agenda. Accounts tbp KS

up and running with new member area

Date of next meeting 03/02/2020 Meeting closed

Complete
Complete
complete

closed.
complete
booked
closed

complete

closed

complete

complete

user name ardensc Pw

21:43

user name ardensc Pw Defford members 2

Defford members 2